



Minutes
Program Management Review (PMR) Committee
Colorado Springs Utilities Board
Rosemont Conference Room/Microsoft Teams
Thursday, May 12, 2022

Committee members present via web conference or in the Rosemont Conference Room:
Committee Chair Tom Strand, Dave Donelson and, Bill Murray

Staff members present via web conference or in the Rosemont Conference Room:
Aram Benyamin, Bethany Schoemer, Al Wells, Joe Awad, Lisa Barbato, Natalie Watts, Gina Smith, Pattie Benger, Travas Deal, Larry Dunn, David Longrie, Mark Peters, Rich Norton Jr., Steve Duling, Kevin Binkley, Andie Buhl, Mike Francolino, Lisa Barbato, Jessica Davis, Brian Wortinger and Charlie Cassidy

City of Colorado Springs staff members present via web conference or in the Rosemont Conference Room: Victoria Classen, David Beckett and Barry Baum

Citizens present: None

1. Call to Order and Review Minutes

The meeting convened at 1:00 p.m. and Chair Tom Strand read a statement regarding the Colorado Open Meetings Law and City Charter and stated that public comment would not be a part of the meeting.

The minutes from the Feb. 10, 2022, Program Management Review Committee meeting were reviewed for posting. Board Member Murray motioned to approve the minutes. Board Member Donelson seconded the motion and the minutes were approved.

Chair Strand requested a site tour of Drake for members that were unable to attend earlier.

2. Review of Programs/Projects on the 2022 Balanced Scorecard

- Sustainable Energy Portfolio (SEP) – Mr. David Longrie, Project Manager Supervisor, provided an overview of the SEP, its project map and schedule. He discussed completed Q1 milestones, budgets, areas of concern, safety and next steps. Mr. Longrie reported that the schedule and budget are tracking as forecasted.
- Gas Distribution Integrity Management Program (DIMP) Construction Metrics– Mr. Mark Peters, DIMP Program Manager, provided an overview of DIMP requirements, the schedule and budget progress on the budget for the first quarter. He also addressed areas of concern and safety. Details on the illness and safety incidents were not provided, however staff did provide the Board with this information in a follow-up email.

- Utilities Infrastructure Coordination with City – Mr. Kevin Binkley, Project Management Supervisor, provided overviews of these projects/programs and their respective schedules and budgets. He reviewed areas of concern, safety, and next steps for infrastructure projects between Colorado Springs Utilities and the City. Mr. Binkley reported 38 projects were completed from the forecasted 41 projects aimed for completion in 2022.
3. Fiber Optics/ Communications Network
Mr. Brian Wortinger, Fiber Optic Manager, explained the need for a fiber network and how it will benefit several utility areas through the Utility Lease Model. Mr. Wortinger additionally provided overviews of these projects, their respective schedules and budgets, areas of concern, safety and next steps. Mr. Wortinger confirmed the project is on track.
 4. 2022 Program/Project Dashboard Review
Mr. Steve Duling, Project Management Manager, discussed projects by exception. The projects discussed are at noteworthy levels of raised awareness, outside the plans and/or project trends. A few highlighted projects are experiencing supply chain delays. Overall, 80% of the programs and projects are tracking as expected.
 5. Contracts Over \$500,000
Mr. Rich Norton Jr., Supply Chain General Manager, reviewed the report of contracts over \$500,000 and provided an update on supply chain challenges. Mr. Norton reported that key measurements from the Institute of Supply Management are showing signs of slow improvement.
 6. Closing Remarks and Adjournment
Board Member Donelson offered thanks for the morning tour and overviews. Board Members Murray congratulated staff for timely tracking progressions. Mr. Barry Baum from the Audit Committee, commented on quantifying, tracking, and dating aspirations and incorporating this information into future briefings.

The meeting adjourned at 2:20 p.m.

Next Meeting: Aug. 11, 2022