



**Minutes**  
**Program Management Review (PMR) Committee**  
**Colorado Springs Utilities Board**  
**Rosemont Conference Room/Microsoft Teams**  
**Tuesday, May 16, 2023**

**Committee members present via web conference or in the Rosemont Conference Room:**  
Committee Chair Michelle Talarico, Randy Helms, Dave Donelson, Nancy Henjum and David Leinweber

**Staff members present via web conference or in the Rosemont Conference Room:**  
Monica Indrebo, Bethany Schoemer, Andie Buhl, Jason Rigler, Joe Awad, Mike Francolino, Lisa Barbato, Dave Padgett, Travas Deal, Sarah LaBarre, Natalie Watts, Gina Smith, Mark Peters, Steve Duling, Brian Wortinger, Susan Funchion, Kevin Binkley, Debbie Snyder, Al Wells, Jessica Davis, Michael Hemesath, Pattie Benger, Renee Adams, Shawn Timothy, Tristan Gearhart, Charlie Cassidy, Jay Anderson, Tara McGowan, JerrieAnn LaLond and Larry Dunn

**City of Colorado Springs staff members present via web conference or in the Rosemont Conference Room:** Tim Scheiderer, Jennifer Carpenter, Jacqueline Rowland and Renee Congdon

**Citizens present:** None

1. Call to Order and Review Minutes

The meeting convened at 12:58 p.m. and Chair Michelle Talarico read a statement regarding the Colorado Open Meetings Law and City Charter and stated that public comment would not be a part of the meeting.

Committee Member Donelson made a motion, and Committee Member Helms seconded the motion to approve the Feb. 9, 2023 meeting minutes. The motion carried unanimously.

2. Review of Programs/Projects on the 2022 Balanced Scorecard

a. Sustainable Energy Portfolio

Ms. Sarah LaBarre, Electric and Gas Design Manager, reviewed the Sustainable Energy Portfolio (SEP) beginning with the project map that has not had any recent changes. She explained that there are multiple projects in the portfolio including three North System projects, two Central System projects and three South System projects. She provided an update on the Natural Gas Generation relocation project and explained that prior to the relocation of the generators, the Kelker to South Plant transmission line needs to be installed.

The budget overview detailed the beginning of year 2023. The budget varied slightly between forecasted and actual due to easements, equipment delays and a few other carry overs from 2022. Specific budget differences for some items were discussed in detail by the committee.

Equipment delays have impacted the project along with system outage coordination, various cost increases, long lead times, and availability of material and labor resources.

Ms. LaBarre stated that there were zero safety incidents in Q1 of 2023 for the natural gas generators. The Electric Infrastructure Projects had one incident in the last quarter that involved a minor injury and only required first aid.

Three projects will reach final completion soon, and there is significant ongoing progress for other projects, to include visual growth.

b. Gas Distribution Integrity Management Program (DIMP) and Compliance Projects Implementation

Mr. Mark Peters, DIMP Program Manager, gave an overview of the DIMP requirements and the gas distribution system. Several projects are on pace with projections for schedules. For budget, the forecast and actuals are very closely matched. Areas of concern included regulatory clarity, contractor invoicing concerns and procurement lead times for steel tapping tees. However, a new supply of steel tapping tees has since been received and resolved the related issues. Regarding safety, there was only one injury which involved a leg strain.

c. Utilities Infrastructure Coordination with the City

Mr. Kevin Binkley, Project Management Supervisor, discussed project overviews, for the 2C2 Paving Program, Stormwater Enterprise and the Pikes Peak Regional Transportation Authority (PPRTA) / Capital Improvements Program (CIP).

He reviewed the budget and schedule from 2023. He explained that the Sanitary Sewer Creek Crossing will have significant spend in the second half of 2023, however there was some underspend due to permitting and the log jam for the beginning of 2023. The Finished Water Linear Asset Program began 21 projects, nine of which are complete. The remaining projects will finalize toward the end of 2023.

Binkley shared that they continue to see supply chain issues, permitting issues, resource limitations, public perception, weather, unscheduled emergency projects and coordination issues with other utility providers. Safety for Q1 of 2023 had zero incidents in the Sanitary Sewer Creek Crossing project. There were two incidents in the Finished Water Linear Asset Program regarding utility damage.

Binkley said next steps include on-going quarterly leadership meetings with the City and Springs Utilities, bi-monthly meetings with the City and Springs Utilities staff, continued management of all projects through the Project Viewer software and project specific coordination meetings with stakeholders.

d. Fiber Network Expansion Program

Mr. Brian Wortinger, Fiber Optics and Telecommunications Manager, reviewed the project and schedule on the Hut Structure Build. Five huts are in progress, one other

hut is under the permitting stage. The remaining six huts are under contract and the network section build schedule is going well. The Network Section Build schedule has Fiber Hut Region 1 in progress and Fiber Hut Region 2 will begin in June 2023. There was slight underspending in the Q1 of 2023, but the project is expected to catch up.

Areas of concern include network production rate, locates, clearance standards, 2C coordination, supply chain, and electric make ready construction coordination.

There was one safety incident where a driver under the influence drove into the construction site. There were 33 damage incidents, mostly involving utility line hits. The program is working collaboratively with Colorado Springs Utilities' safety staff to continuously improve practices. Next steps include backbone construction, construct of final six huts, increase network production, finalize additional lease agreements, deliver first addresses to Ting and begin construction in second fiber hut region.

3. 2023 Program/Project Dashboard Review

Mr. Steve Duling, Project Management Manager, addressed projects by exception on the 2023 Program/Project Dashboard Review. He shared updates on projects that are trending down and explained their status.

4. Contracts over \$500,000

Ms. Debbie Snyder, Procurement Manager, reviewed contracts over \$500,000 and detailed contracts by exception.

5. Technology Roadmap Update

Mr. Larry Dunn, Information Technology General Manager, discussed the Technology Roadmap. Mr. Dunn reviewed the Customer Technology Modernization (CTM) project that recently launched. The Infor upgrade project will begin Phase 2 in June 2023 and will upgrade the existing on-premise Lawson v10 to Infor v11 Public Sector Cloudbase.

The Maximo (work management) project includes moving up a series of versions from the 7.1 version to the 8.x version. Use of the previous Maximo versions will cease in August 2023. The other work management system is ServiceNow and this project is the reimplemention to expand usage of all features of IT Service Management and standardize the Configuration Management Database and implementation of the Strategic Portfolio Management module. All projects are progressing well.

6. Closing Remarks and Adjournment

There were no closing remarks. The meeting adjourned at 3:07 p.m. The next meeting is Aug. 15, 2023.