



**Minutes**  
**Program Management Review (PMR) Committee**  
**Colorado Springs Utilities Board**  
**Rosemont Conference Room/Microsoft Teams**  
**Tuesday, Aug. 15, 2023**

**Committee members present via web conference or in the Rosemont Conference Room:**  
Committee Chair Michelle Talarico, Randy Helms, Dave Donelson and David Leinweber

**Board members present via web conference or in the Rosemont Conference Room:**  
Nancy Henjum

**Staff members present via web conference or in the Rosemont Conference Room:**  
Marcela Espinoza, Bethany Schoemer, Jason Rigler, Joe Awad, Mike Francolino, Lisa Barbato, Dave Padgett, Travas Deal, Natalie Watts, Mark Peters, Steve Duling, Susan Funchion, Kevin Binkley, Michael Hemesath, Renee Adams, Tristan Gearhart, Jay Anderson, Sarah LaBarre, Larry Dunn and Jason Miller

**City of Colorado Springs staff members present via web conference or in the Rosemont Conference Room:** Renee Congdon

**Citizens present:** None

1. Call to Order and Review Minutes

The meeting convened at 1:01 p.m. and Chair Michelle Talarico read a statement regarding the Colorado Open Meetings Law and City Charter and stated that public comment would not be a part of the meeting.

Committee Member Talarico made a motion to approve the May 11, 2023, meeting minutes, Committee Member Helms seconded the motion. The motion carried unanimously.

2. Review of Programs/Projects on the 2023 Balanced Scorecard

a. Sustainable Energy Portfolio –

Ms. Sarah LaBarre, Electric and Gas Design Manager, gave an overview of the Sustainable Energy Portfolio (SEP) and indicated that the key elements of the IRP (Integrated Resource Plans) included the decommissioning of Drake no later than 2023 and Nixon 1 no later than 2030, achieving 80% carbon reduction by 2030 while maintaining reliability and cost effectiveness for gas and electric service. Ms. LaBarre shared status updates for quarter two about project milestones, budget, areas of concern, safety, and next steps.

b. Gas Distribution Integrity Management Program (DIMP) and Compliance Projects Implementation –

Mr. Mark Peters, DIMP Program Manager, provided an overview of the DIMP program and regulatory requirements. He presented an update on the schedule and budget progress for the second quarter. He also discussed the areas of concern and safety incidents. Mr. Peters advised that there were no safety incidents in the second quarter.

c. Utilities Infrastructure Coordination with the City (2C) –

Mr. Kevin Binkley, Project Management Supervisor, provided overviews of projects within the 2C programs of work and their respective schedules and budgets. Mr. Binkley stated that in quarter 2 there were numerous delays in projects due to weather conditions. He reviewed the areas of concern, safety incidents, and next steps for infrastructure projects between the City and Colorado Springs Utilities.

d. Fiber Network Expansion Program

Mr. Jason Miller, Fiber Optic Project Manager, reviewed the project and schedule on the hut structure buildout. He provided overviews of the budget, areas of concern, and safety incidents in quarter 2. He explained that next steps on the project include continuing the backbone of construction, installation of the final six huts, increasing network production, and beginning construction on the second fiber hut region.

3. 2023 Program/Project Dashboard Review

Mr. Steve Duling, Project Management Manager, addressed projects by exception on the 2023 Program/Project Dashboard Review. He shared updates on projects that are trending down and explained their status.

4. Technology Roadmap Update

Mr. Larry Dunn, Information Technology General Manager, reviewed the Information Technology Services (ITS) partnership accomplishments and major initiatives. He shared that they are working on improving work management systems like Service Now and Maximo, implementing a test automation tool with modern technology, and creating a data pilot to improve Colorado Spring Utilities customer service experience. Mr. Dunn stated all projects are progressing well and the budget is on schedule.

Committee members asked what goes into the process of prioritizing these projects. Ms. Lisa Barbato, Chief Systems Planning and Projects Officer, advised projects are prioritized by regulatory, reliability, growth, and safety.

5. Closing Remarks and Adjournment

There were no closing remarks. The meeting adjourned at 3:11 p.m. The next meeting is Nov. 8, 2023.