



**Minutes
Strategic Planning Committee
Nov. 8, 2023**

Committee members present in the Rosemont Conference Room or online: Committee Chair Brian Risley, Dave Donelson, Michelle Talarico and David Leinweber

Utilities Board members present in the Rosemont Conference Room or online: Nancy Henjum and Mike O'Malley

Staff members present in the Rosemont Conference Room or online: Travas Deal, Renee Adams, Marcela Espinoza, Lisa Barbato, Mike Francolino, Tristian Gearhart, Somer Mese, Dave Padgett, Bethany Schoemer, Al Wells and Kerry Baugh

City of Colorado Springs staff members present in the Rosemont Conference Room or online: Renee Congdon and David Beckett

Call to Order

Committee Chair Risley called the meeting to order at 4:01 p.m.

Review Minutes

The minutes from the Sept. 21, 2023 Strategic Planning Committee meeting were reviewed and accepted for posting.

Compliance Reports

- **E-2.3 Compliance Report Frequency and Method of Inspection**
- **P-1.2 2023 Annual Planning Calendar**

Ms. Bethany Schoemer, Strategic Planning and Governance Specialist, provided an overview of both compliance reports. The reports outline the dates and reporting frequency for compliance reports in 2024. This will be sent for approval at the next Utilities Board meeting on Nov. 15, 2023.

Annexation Changes to City Code

Mr. Travas Deal, Chief Executive Officer, explained Springs Utilities is seeing more annexations and outside water extension requests and the City Attorney's office has been working to make changes to the City Code to streamline processes for petitioners. Mr. Deal clarified this is not changing the criteria for Utilities' water planning. Committee Chair Risley emphasized the annexation changes to City Code would include all four services.

Ms. Renee Congdon, City Attorney Division Chief, provided a brief background on the water ordinance extension that went into effect in 2023 and its impact on annexation changes. Ms. Congdon emphasized other city entities need to be a part of annexation process changes. She went through all the recommended changes in the city code and the water ordinance.

Ms. Congdon recommended reaching out to stakeholders before sending this item to City Council for approval. The committee agreed to take this to the Utilities Board meeting in January 2024.

Proposed 2024 Enterprise Balanced Scorecard

Mr. Al Wells, Strategic Planning and Governance Senior Analyst, explained that the Balanced Scorecard measures the organization's performance and strategic objectives using the Kaplan Norton model. He presented the timeline of when the scorecard was reviewed, how often it will be presented, and the input received by the Executive Leadership team. Mr. Wells reviewed the changes with the committee stating the strategic focus areas are rates, reliability and relationships.

Staff discussed the distribution of ratings with financial metrics and advised the changes to the scorecard are to return to industry standards. The goal is to be able to easily compare metrics and strategic initiatives with similar utilities companies. Committee members agreed to take the proposed changes to the upcoming Utilities Board meeting for approval.

2024 Committee Work Plan and 2023 Committee accomplishments (P-5.4 2024 Committee Work Plan)

Ms. Lisa Barbato, Chief System Planning and Projects Officer, reviewed the 2023 Strategic Planning Committee accomplishments. Ms. Barbato also discussed the 2024 Committee work plan focus areas and the ongoing projects that will carry over from 2023.

Plan for future meeting: Monday Dec. 4, 2023

The December meeting was tentatively moved to Dec. 4, 2023.

Adjournment

The meeting adjourned at 5:12 p.m.