



Colorado Springs Utilities  
*It's how we're all connected*

**PERMANENT EASEMENT AGREEMENT CHECKLIST**

(Complete this checklist for all easements involving Colorado Springs Utilities as the grantee.)

Project Name: \_\_\_\_\_

Utilities Project Number: \_\_\_\_\_

Check (√) if completed; or (n/a) if not applicable

1) Use appropriate template for type of entity granting the easement (corporation, individual, etc.)
2) List the property owner(s) (grantor)
3) If a Deed of Trust exists on the property, include a joinder
4) List the signatory in the Notary Block. If a joinder is required, it must be notarized as well
5) Attach Exhibit A describing the burdened property
6) Attach Exhibit B describing the easement
7) Attach Exhibit C showing the easement drawing

**Add any easement related comments below:**

**Signatures of surveying firm:**

**Easement drawn by (print name):**

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Easement reviewed by (print name):**

\_\_\_\_\_ **Date:** \_\_\_\_\_