



**Colorado Springs Utilities
Customer Contract Administration**

2880 International Cir, Suite 210 • Colorado Springs, CO 80910
Phone: (719) 668-8111 • Fax: (719) 668-8130

Requirements for Recovery Agreement Application

Recovery Agreements can be initiated by either the developer or Colorado Springs Utilities to recover a portion of applicable costs incurred when installing required water and wastewater infrastructure. The costs of installing the mains will be divided equally between any and all adjacent properties which will incur a benefit from the installation of the infrastructure and are not part of the developer's project area. The developer installing the mains will pay the full installation costs and may submit a recovery agreement application. Application for Recovery Agreement will be reviewed upon completion of the installation and Preliminary Acceptance of the Bill of Sale, as outlined in the Line Extension & Service Standards, Section 2.2.C. Application must be submitted no later than 365 days past Final Acceptance of the Warranty/Bill of Sale for the project.

The application, appropriate fee and required documentation as outlined on the application may be mailed to Customer Contract Administration at the location below:

Colorado Springs Utilities- Customer Contract Administration
2880 International Circle, Suite 210
Attn: Chris Quinn - Mail Code 1376
Colorado Springs, CO 80947-1376

Required Documentation for Recovery Agreement

Project Information: Approved Plans, Bill of Sale document, Owner/Developer Name, Project Name and Number, Facility Type and Location.

NOTE: Owner/Applicant continuity exists throughout project lifecycle.
(Plan owner, Bill of Sale, Recovery Agreement Applicant)
If conflict exists with these documents, assignment agreements will be requested to ensure continuity of the appropriate entity(ies).

Cost Information: Invoicing/Proof of payment for directly related construction costs to include, but not limited to:
Contractor(s), Design/Engineering, Construction Management/Oversight, Permit fees, Easement acquisition, Legal/Attorney fees.

Proof of payment types:
Executed construction contract invoicing, vendor invoicing, support services invoicing, permit fee receipts, and confirmation of payment(s).

Application Fee: Two application fee levels dependent on the total Recovery Service Area:
Area up to 50 Acres: \$1,473.00
Area 50 Acres or greater: \$2,942.00



Colorado Springs Utilities
It's how we're all connected

**Water/Wastewater Recovery
 Agreement Application**

Date Requested: ____/____/____

Applicant Information:

Requested by: _____
 Contact Name: _____
 Address: _____

Contact phone: (____) _____ Email: _____

Responsible Party Information:

- Construction Plan Owner : _____
- Warranty / Bill of Sale: _____
- Date of Preliminary Acceptance ____/____/____

*NOTES: Preliminary Acceptance MUST be granted prior to application for Recovery Agreement.
 If more than one entity exists above, assignment agreements may be required prior to Agreement Approval.*

Utilities Project Number: _____ Extension Utility: Water Wastewater

Preliminary Acceptance Date: ____/____/____ Facility Type: Public Private

Project Plan Title: _____

Subdivision name/area served: _____

Support Documentation:

Ensure Proof of Payment for costs directly related to the utility extension ONLY, including but not limited to:

- | | |
|---|--------------------------------------|
| Direct Construction Costs (Labor/Materials) | Construction Management |
| Engineering Costs | Permitting Fees |
| Easement Acquisition Costs (Legal, etc) | Surface Degradation/Restoration Fees |

Fee: Application fees are based on potential service area for the facility(ies) as determined by Utilities.

Estimated Recovery Service Area up to 50 Acres:	\$1,473.00
Estimated Recovery Service Area over 50 Acres:	\$2,942.00

Applicant Signature: _____ Date: ____/____/____

This application for initiating a cost recovery agreement is subject to all the requirements of Colorado Springs Utilities Tariffs and Water/Wastewater Line Extension & Service Standards. Signature by Customer on this application does not guarantee acceptance by Colorado Springs Utilities to initiate the requested Cost Recovery Agreement. Colorado Springs Utilities may require additional information and/or time to determine Cost Recovery eligibility and setup fee amount.