



Solar Energy Program Installation Verification

The Colorado Springs Utilities Installation Verification (IV) is used to request payment for a completely installed and operational solar photovoltaic system (“System”). The form specifies information about the System that was to be installed at the time the reservation request was initiated and the Interconnection Application was submitted. The IV form must be submitted by the Reservation Expiration Deadline and prior to the interconnection inspection by Colorado Springs Utilities. *Rebate rates may vary from year to year and throughout the year. Utilities reserve the right to change rebate rates at any time and for any reason. The system is eligible for the rebate rate applicable at the time of interconnection (meter exchange).*

Acceptance of Terms and Conditions:

The Customer must always initial and sign their name on the IV form. Enter the date of the signature. Valid electronic signatures are acceptable on the IV form.

Required attachments:

Attachments to the IV form that must also be submitted before the claim will be processed include: A copy of the **final purchase and installation invoices**, itemized by component and/or service and price. The invoice(s) must clearly identify the work that was done, and the amount paid, including quantity, make and model numbers of major equipment installed and the labor charge for the installation (if applicable). To meet this requirement the Customer may submit a copy of the final invoice(s) or a copy of the final contract(s) showing a zero (0) balance, or the amount paid by the purchaser. Evidence of payment in US dollars is required for rebate eligibility. **Trades, barter, gifts, payments in-kind or any other non-monetary consideration will not be accepted.**

Please complete this form, attach the above required documents, and email to Renewables@csu.org. Remittance of the approved rebate payment will be in the form of a check made out to the Customer or their Assignee to the address indicated on the Application form. Customers can expect to receive the check within six to eight weeks after the date the completed IV form was submitted.

Note: *The System must be completed, and the Installation Verification submitted with the appropriate documentation by the reservation expiration deadline, or the reservation will expire.*

Systems will be rebated at the rate corresponding to the date of interconnection. Rebate amounts may be approved by Springs Utilities at the current year rate but rebated at the rate corresponding to the year in which the system was interconnected. This reservation is non-transferable. The System must be installed at the installation address and sold to the customer named below.

REBATE RESERVATION AND PROJECT DETAILS

Account Name: _____
(authorized person on the account)

Installation Address: _____ City: _____ Zip: _____

System Installation cost: \$ _____

SOLAR PHOTOVOLTAIC (SYSTEM) AND INSTALLATION INFORMATION

Has any of the system information changed since your application was approved?

YES (if yes, resubmit application and site plan for review) NO

Please attach the following documentation to this Installation Verification form:

Copy of the final purchase and installation invoices or receipts, to include total system cost (equipment and labor).

Is the Customer requesting a Smart Thermostat rebate as part of this Net Metering project?

Rebate Requested - Limit 2 smart thermostats per household (please check one): YES NO

If YES, please fill in values below:

Qualifying Measure	Date Installed	Manufacturer	Model Number	Serial Number	Cost of Thermostat	Rebate Amount
ENERGY STAR® Smart Thermostat						\$50.00
ENERGY STAR® Smart Thermostat						\$50.00

TERMS AND CONDITIONS

Customer is required to initial all pages of this claim form and sign below, which certifies under penalty of perjury that the following statements are true and correct to the best of the Customer's knowledge:

1. A System meeting the terms and condition of Springs Utilities' Solar Energy Program has been installed at the premise.
2. The rated electrical output (AC Watts) and physical location of the System are as stated in the Application form.
3. There were no changes to the information regarding the manufacturer, installer, System, installation location, or price from that information provided in the Application form.
4. **Systems will be rebated at the rate corresponding to the date of interconnection (meters exchanged). Rebate amounts may be approved by Springs Utilities at the current year rate but rebated at the rate corresponding to the year in which the system was interconnected.**
5. The Customer understands that, if the System fails to remain interconnected and operations within Springs Utilities' service territory for a minimum of five (5) years, the Customer will be billed the rebate payment amount.

Customer Name: _____

Customer Signature: _____ Date: _____

Please complete this Installation Verification form, attach the above-required documents, and email to Renewables@csu.org